

CONSTRUCTION PROJECT MANAGER

Dedicated, results-oriented professional with hands-on experience in construction, customer service, quality control, inventory management, leadership, and training.

- Customer Service
- Leadership and Training
- Inventory Management
- Budgetary Compliance
- Quality Control
- Value Engineering

- Hands-on professional with expertise in overseeing complex construction projects, inventory, quality control, project budgets, and customer service.
- Exceptional project development skills, managerial directives, problem resolution, analysis, decision making, public relations, supervision, and training.
- Demonstrated leader and seasoned contractor. Expertise in team collaboration, timeline compliance, multitasking, prioritizing, and project expectations.

PROFESSIONAL EXPERIENCE & ACHIEVEMENTS

Project Manager, AB Company, City, ST **2011 - Present**

- Provide expert carpentry and construction techniques for projects of various size and scope; determine proper materials and timeline for job completion
- Offer excellence in delivering customer service, answering questions, explaining techniques, providing cost-effective solutions, and resolving issues; interpret blueprints and carefully follow project scope
- Provide expertise in grading, pouring/finishing concrete, and general/finish carpentry
- Develop accurate budgets for internal operations and construction projects; handle all accounts payable and receivable tasks, resolving discrepancies with flawless accuracy

Construction Manager, Company 2, City, ST **2001 - 2010**

- Managed multiple job sites simultaneously, traveling to each on a daily basis
- Conducted meetings with all job superintendents to address progress, timelines, budgetary compliance, inventory requirements, scheduling, staff performance, construction problems, and customer issues
- Ensured all projects remained within financial guidelines, informing executive staff when unforeseen issues arose, and offered innovative suggestions for resolution
- Provided detailed reports to the corporate office outlining individual project details, and notating areas requiring discussion and potential alternative plans

NOTABLE PROJECTS

- 43 units, CDE Lane, adult living - 2-story
- 96 units, ABC Place -3-story type 3 building
- 110 units, Apple Orchard Street - 3-story type 4 buildings
- 380 units, McDonald Farm - 2-story type 5 buildings

LICENSES AND CERTIFICATIONS

Journeyman Carpenter

ORGANIZATIONS

Carpenter's Union