

SENIOR HEALTHCARE MANAGER

Results-oriented leader able to leverage a Master of Healthcare Administration and related professional experience that includes high-profile project management, clinical materials management, medical technology, budget management, laboratory processes, and quality control.

- **Proven ability to improve efficiency and reduce costs by up to \$500K annually.** Organize effective workflows, implementing staff training, and establishing key processes focused on success.
- **Consistently achieve all organizational and project goals** while adhering to project scope and budgets. Effectively prioritize multiple responsibilities, applying a strong technical aptitude and excellent communication, leadership, and analytical skills.
- **Demonstrated ability to take initiative in fast-paced, high-pressure environments,** including maintaining an integral role in the continual performance improvement of a high-functioning facility.

AREAS OF EXPERTISE

- Team Leadership
- Financial Management
- Quality Assurance
- Laboratory Safety
- Inventory Management
- Process Development
- Cost Analysis
- Workflow Development
- Staff Training

PROFESSIONAL EXPERIENCE

Microscopy Specialist; HOSPITAL 1; City, ST

2007-Present

Specific information regarding hospital, her role, etc.

Line1

Line2

- Reduced outsourcing costs and created core resources for researchers via the successful startup and development of the Imaging Facility.
- Enhanced workflow and billing processes by developing and implementing highly effective laboratory information software; worked closely with software developers to design tailored system.
- Expanded number of projects 240%, increased number of samples 259%, and reduced turnaround time to 1/3 of previous time by developing and implementing strategic workflows, procedures, and processes.
- Develop and administer budget for capital equipment; perform monthly and year-end financial duties. Lead laboratory meetings and maintain positive working environment.
- Train staff in advanced electron microscopy techniques, including developing and implementing cryosectioning techniques with multiple tissues and antibodies. Established the pre-embedding labeling protocols for the facility.
- Create all PowerPoint presentations for PhD faculty; compile and organize complex data to summarize facility operations and achievements.

EDUCATION & CERTIFICATIONS

Master of Healthcare Administration; 2012

UNIVERSITY; City, ST